



SUPPLIER ASSESSMENT REPORT

供应商评估报告

Auditee Company: 被审核公司	Changzhou Shunfeng Electric Power Equipments Co., Ltd. 常州顺风发电设备有限公司
Representative of Auditee Company: 被审核公司代表	Alex Lu /Foreign Trade Dept. Manager 陆宇峰/外贸部经理
Audited Site: 被审核场所	Xueyan Town, Wujin District, Changzhou, Jiangsu, China 江苏常州武进区雪堰镇
Consigner of Assessment: 审核委托方	Made-in-China.com
Audit Type: 审核类型	<input checked="" type="checkbox"/> Initial Audit <input type="checkbox"/> Follow-up Audit <input type="checkbox"/> Re-audit 首次审核 跟进审核 重新审核
SGS Job No.: SGS 工作单号	QIP-AS074125
Date of audit: 审核日期	11 Dec, 2007
Auditor 审核员:	Roger Wang
Reviewed by 审核:	Jeremiah Yu

Declaration: SGS conducts the supplier on-site assessment based on a sampling approach. Therefore, there may be issues which have not been discovered or identified during the course of the audit. It is the responsibility of the audited company to identify those issues through its own monitoring processes.

声明: SGS 根据抽样方法执行供应商现场审核。因此,可能存在一些在审核期间未被发现的问题。被审核公司有责任通过其自身的监控流程发现那些问题。




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1. Company Profile 公司概况

Name of the Audited Site 被审场所名称	Changzhou Shunfeng Electric Power Equipments Co., Ltd. 常州顺风发电设备有限公司
Date of Foundation 成立日期	18 Aug, 1992
Registered capital in Dollars 注册资金	\$ 200,000
Address 地址	Xueyan Town, Wujin District, Changzhou, Jiangsu, China 江苏常州武进区雪堰镇
Contact Person 联系人	Alex Lu /Foreign Trade Dept. Manager
Tel. 电话	0086-519-86162326
Fax 传真	0086-519-86158061
E-mail 电子邮箱	Alex0519@126.com
Market Distribution 市场分布	
Main client 主要客户	<input checked="" type="checkbox"/> Africa <input type="checkbox"/> Australia <input checked="" type="checkbox"/> China <input type="checkbox"/> East Asia (Korea/ Japan) <input checked="" type="checkbox"/> Europe <input type="checkbox"/> North America <input checked="" type="checkbox"/> South America <input checked="" type="checkbox"/> Other _Middle East, South-east Asia
Main Operations 主要运作	
Products Manufactured/ Sold 生产/销售的产品	Diesel & gas generating set
Total floor size of the audited site 被审核场所的总面积	25000 square meters


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2. Audit Checklist and result 审核检查表及结果

2.1 Business License 工商营业执照

Item 项目	Content 内容	Yes/ No 是/ 否	Observations /Comments 发现 /注释
2.1.1	Does the company have valid business license (the company name, address, product/ business scope complied with actual situation or not)? 被审核公司持有有效的营业执照 (公司名字、地址、产品/业务范围是否符合实际情况) 吗 ?	Yes	Refer the business license provided; it stated this company should be a trading and manufacturing business unit. The license should be valid till year 2012. The company name and address stated in business license were same as mentioned in the report. The business license indicated product scope of this company was manufacture and sale generator set, autocontrol equipment, automatic door, petrochemical engineering equipment etc.
2.1.2	Is the annual review done by local authority (Industrial & Commercial Bureau)? 有地方行政机关(工商局)的年度审核吗 ?	Yes	Refer the business license provided; it was reviewed in year 2007.
2.1.3	Who is the corporative representative? 法人代表是谁 ?	--	Mr. Lu Jianqing (鲁建清) /General manager
2.1.4	Conclusion: is it confirmed that the audited company is a real manufacturer, foreign trader or combined? 结论: 能否确认该公司是一个制造商、贸易商或两者兼备 ?	Yes	Refer the business license provided; the company should be a combined one.

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2.2 Production Capacity 生产能力


Item 项目	Content 内容	Observations / Comments 发现 / 注释																																								
2.2.1	What is the annual revenue (export and /or import revenues) at the company based on the data of government annual review report/ documents or other reliable financial report? 根据政府部门的年度审核报告/文件或其它可靠的财务报告, 该公司年度营业额 (出口和/或出口额) 是多少?	Refer to government annual review report; the annual revenue was about RMB 95,910,263.46 in year 2006. (50% export)																																								
2.2.2	If no financial report can be showed, to calculate the annual revenue based on production report, how much is the estimated annual revenue? 如果没有以上报告出示给审核员评估, 根据生产报告的计算, 估计的年度产量是多少?	Please refer to 2.2.1																																								
2.2.3	What is the factory floor size? 工厂面积大小?	15000 square meters																																								
2.2.4	Please describe the production flow involved at the factory. 请描述该工厂有关的生产流程。	raw material → inspection → assembly → painting → packing → inspection																																								
2.2.5	Please describe the main facilities used at the factory. 请描述该工厂所使用的主要设施。	Please refer to below sheet																																								
	<table border="1"> <thead> <tr> <th>Facility name 设施名称</th> <th>Brand/Specification 品牌/规格</th> <th>Quantity 数量</th> <th>Number of years used 已使用的年限</th> <th>Status 状况</th> </tr> </thead> <tbody> <tr> <td>Test macro</td> <td>/</td> <td>2</td> <td>/</td> <td>Good</td> </tr> <tr> <td>Off-line test system</td> <td>/</td> <td>2</td> <td>/</td> <td>Good</td> </tr> <tr> <td>Drill press</td> <td>ZY3725</td> <td>3</td> <td>/</td> <td>Good</td> </tr> <tr> <td>Traveling crane</td> <td>10T/20T</td> <td>4</td> <td>/</td> <td>Good</td> </tr> <tr> <td>CNC Press Brake</td> <td>160*3200</td> <td>1</td> <td>1 year</td> <td>Good</td> </tr> <tr> <td>CNC Punching Machine</td> <td>MP10-30</td> <td>1</td> <td>1 year</td> <td>Good</td> </tr> <tr> <td>Cutting machine</td> <td>C12Y-6*3200</td> <td>1</td> <td>1 year</td> <td>Good</td> </tr> </tbody> </table>	Facility name 设施名称	Brand/Specification 品牌/规格	Quantity 数量	Number of years used 已使用的年限	Status 状况	Test macro	/	2	/	Good	Off-line test system	/	2	/	Good	Drill press	ZY3725	3	/	Good	Traveling crane	10T/20T	4	/	Good	CNC Press Brake	160*3200	1	1 year	Good	CNC Punching Machine	MP10-30	1	1 year	Good	Cutting machine	C12Y-6*3200	1	1 year	Good	
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2.2.6	Please gather the employee details by department. 请收集各部门人员信息	<table> <tr> <td>Sales</td> <td>10</td> </tr> <tr> <td>R&D</td> <td>6</td> </tr> <tr> <td>Financial staff</td> <td>2</td> </tr> <tr> <td>Purchase Dept.</td> <td>2</td> </tr> <tr> <td>Logistics dept.</td> <td>2</td> </tr> <tr> <td>Warehouse administer</td> <td>2</td> </tr> <tr> <td>Production dept.</td> <td>235</td> </tr> <tr> <td>Total</td> <td>259</td> </tr> </table>	Sales	10	R&D	6	Financial staff	2	Purchase Dept.	2	Logistics dept.	2	Warehouse administer	2	Production dept.	235	Total	259																								
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2.3 Foreign Trade Capacity 外贸能力

Item 项目	Content 内容	Observations /Comments 发现 /注释
2.3.1	How many foreign trading staff at the company ? and what are their education level/ working experience? 该公司有多少有外贸人员? 他们的教育水平和工作经验怎样?	Based on interview, there were 8 foreign trade staffs in the site. And they had university or junior college education. Two of them had about 10 years foreign trade experience while the others had 1-4 years experience.
2.3.2	How about the English level (reading, writing and speaking) and foreign trading experiences based on interview question and education certificate (e.g.: do they know what the LC and FOB are)? 根据面谈和教育证书, 外贸人员的英语水平及外贸经验怎样?	Based on interview, 2 foreign trade staffs had Tem-8 English level education while the others had CET-4 or CET-6 certificates.
2.3.3	Does the trading staff clearly know the responsibilities of trading jobs? 外贸人员清晰地知道其工作职责吗?	Based on interview, they knew clearly their responsibilities.
2.3.4	Does the trading staff clearly know the product and relevant technical information? 外贸人员清晰地知道有关产品的知识和技术信息吗?	Yes. Based on interview, the trading staffs knew clearly the information of product and relevant technical.
2.3.5	Does the company have successful experience of global cooperation? If Yes, please list out the oversea clients' names. 该公司具有成功的全球业务合作经验吗? 如果有, 请列出海外客户的清单。	Yes, the company had successful experience of global cooperation. But no oversea clients' names list provided due to business secret.
2.3.6	Does the company have oversea agency? 该公司在海外有代理处吗?	Yes, but no such list provided due to business secret.
2.3.7	Please mark the annual export capacity. 请备注该公司的年度出口能力。	The revenue was about RMB 50,000,000 in year 2006.
2.3.8	Conclusion: do you think the company has foreign trading experiences and competent staffs? 结论: 你认为该公司是否具有外贸经验和有能力的外贸人员?	Refer to the documentations of the company and interview with the employees and management, auditor noted foreign trading experiences of the company and competent staffs in the company.


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2.4 Product Research & Development Capacity 产品设计开发能

Item 项目	Content 内容	Observations /Comments 发现 /注释
2.4.1	How many R&D staff at the company? and what are their education level/ working experience ? 该公司有多少有设计开发人员? 他们的教育水平和工作经验怎样?	Based on interview, there were 6 R&D staffs in the site. Five of them had about 10-20 years working experience while the others had about 4-5 years experience.
2.4.2	List the successful project(s), if have. 如果该公司有成功的产品项目, 请列出。	Yes, such as : Cummins Series Generator (SDG200), Trailer Diesel Generator
2.4.3	Is there the relevant design input, output, review, verification and validation documentation available to auditor for review? 有相应的设计输入、输出、评审、验证与确认文件记录给审核员评审吗?	The company didn't provide this document and record to review due to business secret.
2.4.4	Are the R&D staffs equipped with adequate instruments /apparatus based on the on-site observation? If Yes, please list out all the key facilities provided, such as equipments, software and etc. 有配备适当的仪器/设备给设计开发人员吗? 例如设备、软件等。	Yes. They had separated office and computers with the design software, such as AutoCAD, Pro/E, CAXA.
2.4.5	Des the company have an effective design change control procedure in place? 该公司有有效的设计更改控制程序吗?	Refer to the related document; auditor noted the company had an effective design change control procedure.

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2.5 Quality Management System and Product Certification 品质管理系统与产品认证


Item 项目	Content 内容	Yes/ No 是/ 否	Observations /Comments 发现 /注释
2.5.1	<p>Has the company obtained the valid certificate for their quality management system? Such as ISO9001, QC080000 and etc. 该公司是否有为其质量管理体系获得有效的认证证书？例如 ISO9001, QC080000 等。</p>	Yes	<p>① ISO9001-2000 certificate Certificate No: 00505Q10391R2S Scope: production and service of diesel generating set Issued by China Classification Society Quality Assurance Ltd. The certificate will be valid till Jul 2008.</p> <p>② ISO14001:2004 Certificate Certificate No: 00507E20293R0M Scope: Environmental management of production and service of diesel power generation set and the related activities Issued by China Classification Society Quality Assurance Ltd. The certificate will be valid until Mar 2010.</p>
2.5.2	<p>Is product certification done in terms of selling designation (UL for US, CCC for China, CE for Europe ...) at the company? I) Product certification list? if have II) Sample of product certification, if have (at least one of key products) ? III) Copy of product certification sample (1-5 key products, if have) ? 在该公司，有针对不同的销售要求做了相应的产品质量认证吗？ I) 如果有，产品质量认证证书清单？ II) 如果有，获产品质量认证的产品样品？(至少 1 个产品) III) 产品质量认证证书副本 (如果有，1 ~ 5 个产品) ？</p>	Yes	<p>Auditor noted the company had obtained many certificates, such as:</p> <p>① CE Certificate Certificate No: CE983871037M Product: Diesel Generation Set Model: SV, SP, SC, SD, SS, S135, S95 Issued by AV Product Service & Certification Ltd.</p> <p>② OHASA18001 Certificate No.: 00507S10294R0M Issued by China Classification Society Quality Assurance Ltd. The certificate will be valid until Mar 2010.</p>
2.5.3	<p>Please descript: what does the audited company have to do before getting contract from the oversea client based on the past experience? 请描述：根据过去的经验，该公司在获得海外客户订单之前需要做些什么？</p>	--	<p>Refer to foreign trade staff, the following actions would be needed:</p> <ul style="list-style-type: none"> - Collect special requirements of the products for client - Submit related information to client, - Send sample to client for confirmation - Confirm contract details, e.g. quotation, quantity, delivery date of products, etc.



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2.6 Suppliers/ sub-contractors Control 供应商/ 外包商控制

Item 项目	Content 内容	Yes/ No 是/ 否	Observations /Comments 发现 /注释
2.6.1	Does the company establish and implement an effective suppliers/ sub-contractors assessment procedure (which covers the acceptable criteria of supplier/ sub-contractor)? 该公司是否建立及执行有效的供应商/ 外包商评估程序(包括可接受的供应商/ 外包商标准)?	Yes	Auditor noted the company established procedures for the assessment of its suppliers and approval supplier list was provided.
2.6.2	Does the company use the results of the assessments to determine acceptable/non acceptable sources? 该公司是否根据评估的结果来决定是否采用此供应商/ 外包商?	Yes	Auditor noted the assessment reports were evaluated by the company.
2.6.3	Does the company keep the assessment report? 该公司是否保存评估报告?	Yes	Auditor noted the assessment reports were kept well.
2.6.4	Does the company conduct the assessment to its new supplier/ sub-contractor when changing or adding a new one? 当更换或新增加供应商/ 外包商时, 该公司是否对之进行评估?	Yes	Auditor noted the new suppliers had the assessment reports.
2.6.5	Does the company retain a updated list of approved suppliers/ sub-contractors? 该公司是否有更新的合格供应商/ 外包商一览表?	Yes	Supplier list was updated in year 2006.
2.6.6	Are written instructions available for incoming material inspections /testing? 有文件化的来料检验 /测试指引?	Yes	Refer to on-site observation; auditor noted there were the documented instructions for incoming material inspection.
2.6.7	Are raw materials inspection status clearly identified? 物料检验状态有清楚地标识吗?	Yes	Refer to on-site observation; auditor noted the raw materials were marked clearly.
2.6.8	Is inspection and testing result recorded and maintained? 检验与测试结果有记录并保存吗?	Yes	The company had recorded the inspection result and maintained well.
2.6.9	Are procedures of the control and release for material adequate? 控制和发放物料的程序适当吗?	Yes	Auditor noted a clear procedure for material release and recall.
2.6.10	Is non-conforming material adequately identified and controlled? 不合格的物料有适当的标识和控制吗?	Yes	Refer to the provided procedure; all non-conforming material would be refused into warehouse and marked clearly.
2.6.11	Are storage facilities and handling methods appropriate? 储存设施和搬运方法适当吗?	Yes	Yes, the material was stored in a separated warehouse.

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2.7 Production Process control 过程质量控制

Item 项目	Content 内容	Yes/ No 是/ 否	Observations /Comments 发现 /注释
2.7.1	<p>Are the following items /documents provided at appropriate location and under control when necessary?</p> <ul style="list-style-type: none"> - Work Instructions /procedures - Workmanship standard /acceptance - Golden sample /Approval sample <p>若有必要，在适当的区域有提供下面的项目 / 文件？</p> <ul style="list-style-type: none"> - 工作指引 /程序 - 工艺标准 /可接受标准 - 批准的样品 	Yes	<p>The company's tech. team had made the relevant work instruction and standard.</p> <p>Refer to site observation, there were documented drawing provided in the workshops.</p>
2.7.2	<p>Are the environmental conditions such as tidiness and cleanliness being controlled and suitable for the operation performed? 环境条件，整齐清洁在受控状态之下并适合生产运作吗？</p>	Yes	Yes, the environmental condition was suitable for the operation performed.
2.7.3	<p>Is corrective action documented and followed-up? 纠正措施有记录并有跟进吗？</p>	Yes	Auditor noted that the company had set up this procedure and recorded it.
2.7.4	<p>Are written inspections /testing instructions available? 有文件化的检验 /测试指引吗？</p>	Yes	The company had set up the procedure for inspection and testing. There were relevant document provided to review.
2.7.5	<p>Are appropriate inspection /testing equipments available? 有适当的检验 /测试设备吗？</p>	Yes	Refer to site observation; the company had appropriate inspection / testing equipment. Such as: testing system
2.7.6	<p>Does the company carry out a 100% function and visual inspection? 公司有执行 100% 功能及外观检验吗？</p>	Yes	The products were inspected 100% for visual and function inspection.
2.7.7	<p>Are non-conforming units clearly marked/ segregated to prevent accidental dispatch? 不合格产品有清晰地标识/ 隔离以预防非逾期的使用吗？</p>	Yes	Refer to site observation, all non-conforming units were segregated and marked clearly.
2.7.8	<p>Is inspection and test result recorded and maintained? 检验与测试结果有记录和保持吗？</p>	Yes	Refer to site observation, there were inspection and test result recorded and maintained well.
2.7.9	<p>Do all the re-worked products undergo re-inspection? 所有经过修理的产品有经过重新检验吗？</p>	Yes	According to the workmanship standard, all re-worked products were 100% inspected.
2.7.10	<p>Is the disposition of non-conforming product</p>	Yes	According to the record, the disposition of




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Item 项目	Content 内容	Yes/ No 是/ 否	Observations /Comments 发现 /注释
	suitable? 不合格产品的处理适当吗 ?		non-conforming product was suitable.

End of this section, and continue with next page. 本节结束，下一页继续。

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2.8 Random Product Inspection and Continuous Improvement 产品随机检验与持续改进

Item 项目	Content 内容	Yes/ No 是/ 否	Observations /Comments 发现 /注释
2.8.1	Is there a procedure to conduct random product inspection after final packaging in place? 在最后包装工序之后，是否有随机产品抽样检验程序？	No	Auditor noted that the company didn't have this procedure.
2.8.2	Is there any clear procedure for handling customer complaint? 是否有清晰的程序处理客户投诉？	--	All customer complaint was handled by foreign trade staffs. And they would follow up the solution but the company did not provide the record to review.
2.8.3	Are corrective & preventive actions mechanism established and implemented effectively (including the suppliers/ sub-contractors control, incoming inspection, process control, final inspection and customer complaint)? 是否建立并有效执行纠正及预防措施机制 (包括供应商/外包商控制、来料/过程/最后检验及客户投诉)？	Yes	Auditor noted the company had documented procedure for corrective & preventive actions mechanism. The company had the procedure for unique identification of the product.

End of this section, and continue with next page. 本节结束，下一页继续。




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2.9 The Company Development Plan 企业发展计划

Item 项目	Company Development Action(s) 公司发展行动	Timeframe 期限
1	The company would further develop oversea market and develop new product.	2008
2	The company claimed its target annual revenue would be RMB 180,000,000 in year 2008.	2008
3	A new workshop building would be put to use in next year.	2008


End of this section, and continue with next page. 本节结束，下一页继续。

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3. Attachments 附件

3.1 Documents 文件

	
<p>Description: Business license</p>	<p>Description: Property ownership certificate</p>
	
<p>Description: Organization Code Certificate</p>	<p>Description: Certificate of investment</p>
	
<p>Description: Import & Export Registration</p>	<p>Description: OHSAS18001 Certificate</p>

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Description: ISO14001 Certificate



Description: ISO9001 Certificate(Copy)

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3.2 Photos 图片



Description: The Front door of the company



Description: Photo of office building



Description: warehouse



Description: warehouse



Description: workshop



Description: workshop

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Description: workshop



Description: workshop



Description: workshop



Description: testing equipment



Description: workshop



Description: workshop

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Description: workshop



Description: product sample



Description: product sample

-- End of the Report --